

# Supporting Carers, Informing the Community

The Carer South website

**UPLOADING YOUR EDUCATION & TRAINING FOR CARERS**



# A guide to promoting your workshop or course via the Carer South website, Education and Training pages.

Go to [www.carersouth.org.au](http://www.carersouth.org.au) and click on *Education and Training* in the left-hand menu.

**Education & Training** | carersouth - Microsoft Internet Explorer

Address: <http://www.carersouth.org.au/training-education#>

**COMMONWEALTH Respite & Carelink Centre**  
Supporting Carers Informing the Community SOUTHERN REGION

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About Us  
Our Services  
Carer Support Groups  
Education & Training  
Creative Ways to Care  
News and Events  
Publications  
For GPs  
Carers from many cultures

**Education & Training**

**For family & friend carers 2011 - Aged and Dementia**

Education and training is a valuable, and in some ways, crucial aspect of supporting carers. We offer information sessions and courses relevant to new carers and for those who have been caring for awhile. We strive to make sessions welcoming, informative and supportive. For carers living in the southern region of Melbourne, we aim to be your best possible resource to access the support you need to enhance your caring capability. Facilitators are qualified professionals with extensive knowledge and experience in working with individuals, families and in larger groups.

Following you will find:

- Information on training sessions we design and present ourselves
- Courses where we partner with other organisations to provide training
- Workshops from other organisations involved in aged and dementia education and training

Please review the broad range of courses following. New listings will be added throughout the year. We are always keen to hear from carers in relation to any other workshops you think may be valuable so please phone or email us at any time.

Courses listed below are in date order. If you wish to peruse via category or topic, click on one of the headings to the right of the page. For more specific information, best contact person, or to register for a course, please refer to the contact details within individual course listings. You can also choose to register online by clicking on the "Register" button at the bottom of each course listing.

(Health professionals in the southern region are invited to email Alana Szilf, [a.szilf@alfred.org.au](mailto:a.szilf@alfred.org.au) to discuss posting relevant training for carers here and how to use the link below)

**You can upload details yourself by clicking on the *Post your Education and Training* link. Details will go to the site administrator who will review and accept or edit your details.**

**February**

**Naming the Changes**

**February 9**  
What do you do when the relationship between yourself and the person you care for changes? Come and join us for a free morning session which looks at how relationships change and adapt to different circumstances, even when one person is no longer able to actively participate due to illness, personality change, cognitive decline or brain injury.

Read more

All terms: [Carina for older people Skills Building](#)

Text Size: Increase Decrease Normal

Am I a carer?  
What is Respite?  
What is Urgent Respite?  
Subscribe Carer South News

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

View full calendar Print Version

**Category**

- Caring for older people
- Dementia & Behaviour
- For Working Carers

**Topic**

- Health & Wellbeing
- Skills Building

Microsoft Internet Explorer window showing the "Create Training & Education" form on the website <http://www.carersouth.org.au/node/add/training-education>.

**Title:** Type workshop name in here

**Training - Topic:**  
Health & Wellbeing  
Skills Building  
Understanding Services

**Training - Category:**  
Caring for older people  
Dementia & Behaviour  
For Working Carers

**Image Upload:** If you have a photo from your training flyer or a logo, you can upload it here, or send as an attachment via separate email. Must be jpeg file.

**Body:**  
Type date of workshop i.e. **February 9**. Shift/enter twice to line space.  
Type in brief description of course and who is facilitating it. Shift/enter will create line spaces and/or paragraphs.

Right sidebar contains: Text Size (Increase, Decrease, Normal), Carer information, support and urgent respite please contact 1800 052 222 Careline 24 hours, and a list of links including "Am I a carer?", "What is Respite?", "What is Urgent Respite?", and "Subscribe Carer South News".

Bottom taskbar shows: Done, Start, Microsoft Power..., Inbox - Micro..., Create Traini..., EN, Shared, 1. Leanne's docs, 2008-09 DHA Jan-Jul...

Create Training & Education | carersouth - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://www.carersouth.org.au/node/add/training-education#>

Google Search

- Web page addresses and e-mail addresses for links automatically.
- Allowed HTML tags: <a> <em> <strong> <code> <li> <ul> <ol> </ol> </ul> </li>
- Lines and paragraphs break automatically.

[More information about formatting options.](#)

File attachments

Changes made to the attachments are not permanent until you save this post. The first "listed" file will be included in RSS feeds.

Attach new file:

The maximum upload size is 1 MB. Only files with the following extensions may be uploaded: .jpg .png .gif .doc .xls .pdf .ppt .pps .odt .ods .odp

Contact Name:

Contact Email:

- Web page addresses and e-mail addresses for links automatically.
- Allowed HTML tags: <a> <em> <strong> <code> <li> <ul> <ol> </ol> </ul> </li>
- Lines and paragraphs break automatically.

[More information about formatting options.](#)

Contact Phone:

- Web page addresses and e-mail addresses for links automatically.
- Allowed HTML tags: <a> <em> <strong> <code> <li> <ul> <ol> </ol> </ul> </li>
- Lines and paragraphs break automatically.

[More information about formatting options.](#)

Event Date:

Event Date

Date from:

Date to:

Registration Closes:

Format: 01/02/2011

captcha

This question is for testing whether you are a human visitor and to prevent automated spam submissions.

**JOBE2**

What code is in the image? \*

Enter the characters shown in the image. Ignore spaces and be careful about upper and lower case.

**Attach new file:** You can add a pdf flyer here. Click on browse, choose the file on your shared drive to take it from and then attach.

Type in the **contact name** for the workshop, **contact email** and **contact telephone** number.

Repeat the letters here so the administrator knows it is a valid entry.  
 Don't forget to **Save!!**

**Date from:** Click in the text box to bring up a calendar, click on the month, date and year for the workshop. If it is a one day workshop, click the same details in the box below.

**Registration closes:** Ensure you enter a close of registration date; suggest the week or few days prior the actual workshop.

# Supporting Carers, Informing the Community

- Your entry will be notified by immediate email to the system administrator who may or may not be at her desk at the time. If she is present, your entry will be checked and “published” immediately – otherwise it will be reviewed on her return.
- If there are any problems, you will be contacted.
- For assistance, please call Janie Sweeney, Communications Officer on 9076 6612 (9.00am-4.00pm Mondays to Thursdays) or email [j.sweeney@alfred.org.au](mailto:j.sweeney@alfred.org.au)